



## Comprehensive Maintenance Task list (Gas Furnace)

Name: \_\_\_\_\_ Phone Num: \_\_\_\_\_

Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Make Model Serial Number						
Task list	Passed	Failed	Passed	Failed	Passed	Failed
Program Tasks Will Be Noted With (Y) Yes / (N) No Or Appropriate Readings Or Comments In Pass / Fail Column			<i>Complies With Energy Star Recommendations</i>		<i>Complies With ACCA National Standards For Maintenance</i>	
	\$9 - \$24		Quantity of 2 supplied		Quantity of 4 supplied	
Replace Standard Air Filter						
Inspect Air Filter Housing & Air Seal						
Inspect Accessible Ductwork For Moisture Accumulation or Biological Growth						
Inspect Integrity Of Accessible Ductwork						
Ductwork Sealed?						
Test Safety Control Operations, Control Sequences & Test Ranges						
Test Zoning Controls Modes Of Operation & Bypass Dampers						
Test Thermostat Operation						
Check & Adjust Thermostat Readings	\$25					
Test & Inspect Drain Pan Safety Switches						
Test & Inspect Unit Safety Switch						
Inspect Cabinet, Cabinet Fasteners & Panels						
Inspected For Required Clearance Around Cabinet						
Inspect Electrical Disconnect Box						
Check Equipment Grounding						
Measure & Record Line Voltage						
Inspect & Test Contactors & Relays						
Inspect Electrical Connections & Wire						
Clean & Tighten Electrical Connections As Needed	\$34					
Inspect All Stand Alone Capacitors						
Test Capacitor #1						
Test Capacitor #2						
Test Capacitor #3						
Measure & Record AMP Draw To Blower Motor / Nameplate Data (FLA) As Available						
Blower Motor AMPs						
Blower Motor Volts						
Inspect Fan Belt Tension						
Inspect Belt & Pulleys For Wear & Tear						
Inspect Fan Blade & Blower Wheel Connection To Blower Motor Shaft.						
Lubricate Moving Parts As Needed						
Determine & Record Airflow Across Heat Exchanger						
Test VFD for Proper Operation						
Test Inducer Fan Motor & Blower Assembly						
Clean Blower Motor & Assembly As Needed	\$175		\$175			
Inspect & Clean Condensate Drain & Traps						
Test Condensate Pump						
Inspect Burner & Flue For Water, Corrosion & Blockage						
Inspect Burner Blower Wheel						
Test Main Burner Ignition						
Test Burners						
Clean Burners As Needed	\$105		\$105			
Inspect Heat Exchanger For Signs Of Corrosion, Structural Problems & Erratic Flame						
Inspect & Record OHM Reading On Hot Surface Igniter						
Measure & Record Inlet Gas Pressure						
Measure/Adjust Manifold Pressure As Necessary	\$54					
Test & Inspect Inducer Fan Motor & Blower Assembly						
Test Combustion Air Volume						
Combustion Analysis Test	\$191		\$191			
Measure & Record TD Across Heat Exchanger						
Inspect Vent Exhaust						
Inspect Vent Connectors						
Inspect Inlet & Exhaust Vent Pipe						
Inspect For Combustible Materials Near Venting or Pipe						
Inspect Visible Fuel Connections						

White Copy = Customer

Yellow Copy = Technician

Technician \_\_\_\_\_ Date \_\_\_\_\_

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_